



# ROCHESTER EDUCATIONAL OPPORTUNITY CENTER

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Program Schedules, Hours, Requirements & Costs Subject to Change Based on Enrollment

## VOCATIONAL PROGRAM OFFERINGS

Program Name	Requirements	Class Schedule	TABE	Start Date	End Date
			Level A or D		
<b>Barbering</b> (Evening)	Diploma or HSE; Physical; Two Prof. References; Social Security Card; Interview	Mon - Thurs 5:00pm - 9:00pm	8.0 R 6.0 M	09/06/17	05/08/18
<b>Certified Nursing Assistant</b> (Day)	Diploma or HSE; Physical; Two Prof. References; Social Security Card; Interview; 18+ years of age; May require 2 PPDs within one year	Mon - Thurs 8:00am - 1:00pm Fri 8:00am - 11:00am	8.0 R 6.0 M	09/05/17 11/27/17 02/26/18	11/16/17 02/21/18 05/05/18
<b>Certified Nursing Assistant</b> (Evening)	Diploma or HSE; Physical; Two Prof. References; Social Security Card; Interview; 18+ years of age; May require 2 PPDs within one year	Mon - Thurs 4:30pm - 8:30pm	8.0 R 6.0 M	09/05/17 11/27/17 02/26/18	11/16/17 02/21/18 05/05/18
<b>Certified Nursing Assistant Refresher</b> (Evening)	Proof of expired State License (5 yrs or less); Proof of MMR vaccination; Social Security Card; May require 2 PPDs within one year	Mon - Thurs 4:30pm - 8:30pm	8.0 R 6.0 M	03/26/18	04/26/18
<b>Child Development Associate</b> (Day or Evening)	Diploma or HSE; Physical; Two Prof. References; Social Security Card; Interview	Mon - Fri 8:30am - 3:00pm	8.0 R 6.0 M	07/06/17	08/10/17
		Fri 9:00am - 3:30pm		09/22/17	04/20/18
		Mon & Wed 5:30pm - 8:30pm		10/11/17	05/02/18
<b>Child Development Associate Renewal</b> (Day or Evening)	Already holds a CDA and needs the professional development hours (45) to be able to renew their CDA; PPD within last 2 years	Mon - Fri 8:30am - 3:00pm	6.0 R 6.0 M	07/06/17	08/10/17
		Fri 9:00am - 3:30pm		09/22/17	04/20/18
		Mon & Wed 5:30pm - 8:30pm		10/11/17	05/02/18
<b>Cosmetology</b> (Day)	Diploma or HSE; Physical; Two Prof. References; Social Security Card; Interview	Summer: Mon - Thurs 8:30am - 2:00pm Fall: Mon - Fri 8:30am - 3:00pm	8.0 R 6.0 M	June 2018	May 2019
<b>Cosmetology Refresher</b>	Current temporary or expired temporary license (5 yrs or less); items required for State Board Practical Exam	To Be Determined by Program Coordinator	N/A	Upon Acceptance	Open Enrollment
<b>Culinary Arts</b> (Day)	Physical; Interview; Social Security Card; 18+ yrs of age; Some night and weekend catering hours required	Mon - Fri 7:30am - 2:30pm	8.0 R 6.0 M	08/14/17 10/23/17 01/15/18 03/26/18 06/04/18	01/12/18 03/23/18 06/01/18 08/10/18 10/26/18
<b>Customer Service Professional</b> (Evening)	Diploma or HSE; Social Security Card; Interview; Proof of MMR vaccination	Tues & Thurs 5:30pm - 8:30pm	8.0 R 6.0 M	10/10/17	12/14/17
<b>Emergency Medical Technician</b> (Evening)	Diploma or HSE; Physical; Two Prof. References; NYS Driver License; Social Security Card; Criminal background check required upon program completion; Ability to lift 150 lbs up to applicant's waist; Interview; May require 2 PPDs within one year; <b>NOTE:</b> Jan 2018 class: MUST be 18+ yrs of age by May 31, 2017	Mon & Wed 5:30pm - 9:30pm (NOTE: meets on one Thursday and some Saturdays)	10.0 R 10.0 M	09/06/17 01/17/18	12/21/17 05/17/18
<b>Home Health Aide</b> (Day)	Physical; Two Prof. References; Social Security Card Interview; 18+ years of age; May require 2 PPDs within one year	Mon - Thurs 12:00pm - 5:00pm	8.0 R 6.0 M	09/05/17 10/23/17 01/08/18 02/26/18	10/19/17 11/30/17 02/15/18 04/12/18
<b>Licensed Practical Nursing</b> (Day)	<b>OFFICIAL</b> High School Transcript or HSE (must be in unopened envelope with raised seal); Physical; Two Professional References; Social Security Card; Interview; 18+ years of age; Some clinical rotations will start at 7:00am & end at 3:00 pm; May require 2 PPDs within one year	June-Aug: Mon-Thurs Sept-May: Mon-Fri	11.0 R 10.0 M; ALL	June 2018	May 2019
<b>Medical Secretary</b> (Day)	Diploma or HSE; Social Security Card; Proof of MMR vaccination; Interview	Mon - Fri 9:00am - 2:15pm	8.0 R 8.0 M	09/06/17 11/15/17	02/09/18 05/11/18

## VOCATIONAL PROGRAM OFFERINGS (cont'd)

Program Name	Requirements	Class Schedule	TABE	Start Date	End Date
			Level A or D		
<b>Medical Secretary Accelerated (Evening)</b>	Diploma or HSE; Social Security Card; Keyboarding 25 wpm; Proof of MMR vaccination	Tues & Thurs 5:30pm - 8:30pm	9.0 R 8.0 M	11/09/17	05/03/18
<b>Office Support Specialist (Day)</b>	Diploma or HSE; Social Security Card; Proof of MMR vaccination; Interview	Mon – Fri 9:00am – 2:15pm	8.0 R 8.0 M	02/12/18	06/28/18
<b>Pharmacy Technician (Day)</b>	Diploma or HSE; Physical; Two Prof. References; Social Security Card; Interview; 18+ years of age; Some experiential rotations will start at 6:30 am & some may end at 5:00 pm; May require 2 PPDs within one year	Mon & Thurs 8:00am – 2:30pm Tues & Wed 8:00am - 4:30pm	11.0 R 9.0 M; ALL	07/10/17 01/08/18	12/21/17 06/21/18
<b>Pharmacy Technician Refresher (Day or Evening)</b>	Proof of Failed/Scheduled PTCE Exam OR Proof of Current Employment as a Pharmacy Technician, 18+ yrs of age; May require 2 PPDs within one year	TBD	11.0 R 9.0 M; ALL	TBD	TBD
<b>8-hr Pre-Assignment Security Guard Training (Day)</b>	Diploma or HSE; 18+ yrs of age; Social Security Card	Sat 8:00am - 4:30pm	7.5 R 6.0 M	09/09/17 11/18/17 01/20/18	09/09/17 11/18/17 01/20/18
		Fri 8:00am - 4:30pm		08/11/17 12/08/17 04/13/18	08/11/17 12/08/17 04/13/18
<b>16-hr On-the-Job Security Guard Training (Day)</b>	Diploma or HSE; 18+ yrs of age; Social Security Card; Successful completion of the 8 hour Pre-Assignment Security Guard Training Course and fingerprinting	Fri & Sat 8:00am - 4:30pm	7.5 R 6.0 M	07/07/17 10/13/17 02/09/18	07/08/17 10/14/17 02/10/18
<b>8-hr Annual In-Service Security Guard Training (Day)</b>	Diploma or HSE; 18+ yrs of age; Security Guard License; Social Security Card	Wed 8:00am – 4:30pm	7.5 R 6.0 M	08/23/17	08/23/17
		Fri 8:00am – 4:30pm		03/09/18	03/09/18
		Sat 8:00am – 4:30pm		12/09/17 06/09/18	12/09/17 06/09/18
<b>Sterile Processing Technician (Evening)</b>	Diploma or HSE; Physical with current vaccinations; Two Professional References; Interview; 18+ years of age; Social Security Card; May require 2 PPDs within one year	Tues & Thurs 4:30pm – 8:30pm	11.0 R 10.0 M; ALL	09/19/17 01/16/18	12/15/17 04/19/18
<b>Teacher Assistant (Evening)</b>	Diploma or HSE	Mon & Wed 4:00pm – 8:00pm (NOTE: Meets 3 or 4 Saturdays)	6.0 R 6.0 M	09/18/17 01/22/18	12/11/17 04/30/18

## ACADEMIC PROGRAM OFFERINGS

Program Name	Requirements	Class Schedule	TABE	Start Date	End Date
			Level A or D		
<b>College Preparation (Day)</b>	Diploma or HSE; Proof of MMR vaccination	Mon-Thurs 9:00am-12:00pm	9.0 R 9.0 M	07/10/17	08/03/17
<b>SAT Preparation (Evening)</b>	Junior or Senior in High School; Proof of MMR vaccination	Mon & Wed 5:00pm - 8:00pm	N/A	TBD	TBD
<b>English for Speakers of Other Languages (Day)</b>	Proof of MMR vaccination NOTE: Level 1 not offered during Day	Mon & Wed 9:00am - 1:50 pm Tues, Thurs, & Fri 9:00am - 11:50am	40% +	09/06/17 11/27/17 02/26/18	11/20/17 02/15/18 05/11/18
<b>English for Speakers of Other Languages (Evening)</b>	Proof of MMR vaccination	Mon & Wed 5:00pm - 8:00pm	25% +	09/06/17 11/27/17 02/26/18	11/20/17 02/14/18 05/10/18
<b>High School Equivalency (Day)</b>	Proof of MMR vaccination	Mon-Fri 9:00am – 11:50am	5.0 R 5.0 M	09/06/17 11/20/17 02/14/18	11/15/17 02/09/18 05/11/18
		Mon-Thurs 12:30pm – 2:00pm	8.0 R 8.0 M	Open Enrollment	
		Tue & Thurs 10:00am – 11:30am			
<b>High School Equivalency (Evening)</b>	Proof of MMR vaccination	Mon - Thurs 5:00pm - 8:00pm	5.0 R 5.0 M	09/06/17 11/20/17 02/14/18	11/15/17 02/08/18 05/10/18
<b>Pre-Vocational Studies (Day)</b>	Diploma or HSE; Proof of MMR vaccination	Mon - Thurs 12:30pm - 3:45pm	5.0 R 5.0 M	09/11/17 01/16/18	12/07/17 05/03/18