



ROCHESTER EDUCATIONAL OPPORTUNITY CENTER  
STATE UNIVERSITY OF NEW YORK

## High School Equivalency (HSE) Examination Required Documentation Checklist Test Assessing Secondary Completion (TASC)

Applicant Name (please print) \_\_\_\_\_

_____	NYS HSE Application (ATTACHMENT A)*
_____	TASC Readiness Authorization Form (T-TAF) (provided by Learning Resource Coordinator) Identifies readiness test scores.
_____	<p><b>Proof of Age</b> If applicant is under 19 years of age they must provide all of the following: A completed Verification Form (ATTACHMENT B*). (This form <b>MUST</b> be completed by the last official high school that the applicant attended.) This form <b>MUST</b> meet one of the following criteria:</p> <ul style="list-style-type: none"> <li>• Documentation that the applicant <u>has been officially dropped</u> by his/her high school for at least one year.</li> <li>• Documentation that the applicant is a member of a class already graduated (<b>MUST BE SCHOOL VERIFIED</b>).</li> </ul>
_____	<p><b>Proof of (30 day) New York State Residency</b> Consists of <u>one</u> of the following:</p> <ul style="list-style-type: none"> <li>• NYS Voter Registration Card</li> <li>• NYS Driver License, or NYS Non-Driver Identification Card</li> <li>• NYS Motor Vehicle Registration</li> <li>• A utility bill with applicant's name and current address</li> </ul>
_____	Completed REOC online application ( <a href="http://www.REOC.brockport.edu">www.REOC.brockport.edu</a> )
_____	REOC Supplemental Data form*
_____	<p><b>Proof of Income</b> Consists of <u>one</u> of the following:</p> <ul style="list-style-type: none"> <li>• 1040/1040A or 1040EZ tax return for the previous year (Wage statements and pay stubs will not be accepted.)</li> <li>• Current Budget Sheet from Department of Health and Human Services</li> <li>• Statement of income received from Social Security, Disability or Supplemental Security for the previous year</li> </ul> <p><b>Please note: If the applicant's specific situation is not addressed, contact the Enrollment Services Office at (585) 327-4035 and ask to speak with an advisor.</b></p>
_____	<p><b>Photo Identification (If last name has changed, bring proof of name change, i.e., marriage license, divorce decree, etc.).</b> Consists of <u>one</u> of the following:</p> <ul style="list-style-type: none"> <li>• NYS Driver License or NYS Non-Driver ID</li> <li>• Valid Passport</li> <li>• NYS School ID or Government-Issued ID</li> </ul>
_____	<b>I-94 or Green Card</b> (if you are not a citizen of the United States)

Bring completed checklist and all required original documentation **IN PERSON** to the REOC Enrollment Management Office for review and processing. **PLEASE DO NOT MAIL OR FAX ANY DOCUMENTATION. INCOMPLETE APPLICATIONS AND DOCUMENTATION WILL NOT BE ACCEPTED.**