

Home Health Aide

ROCHESTER
SUNY UCAWD



Program Information and Requirements

Application Process

Step One

- If you haven't already applied then complete an application online at www.REOC.brockport.edu

Step Two

Provide required REOC Admission documentation to REOC Admissions.

Upload documentation to [REOCAdmissionsDropbox](#), or bring documentation in person to 161 Chestnut Street, Rochester, 14604.

Required Documentation

Income Verification*

- **Federal 1040/1040A or 1040 EZ Tax Form** (W2s and paystubs NOT accepted)
- **DHS Referral Letter or Budget Sheet**
- **Income from Social Security**
- **Unemployment Statement of Benefits**

*If your proof of income documentation does not match any of the options listed, please consult with an REOC Admissions Advisor at reocadmissions@brockport.edu.

Required Documentation

Income Verification Sample

• Federal 1040/1040A

1040 Department of the Treasury - Internal Revenue Service (99) **2020** U.S. Individual Income Tax Return OMB No. 1545-0047 IRS Use Only—Do not write or make in this space.

Filing Status Single Married filing jointly Married filing separately (MFS) Head of household (HOH) Qualifying widow(er) (QW)
Check only one box. If you checked the MFS box, enter the name of your spouse. If you checked the HOH or QW box, enter the child's name if the qualifying one box is a child but not your dependent ▶

Your first name and middle initial Last name Your social security number

If joint return, spouse's first name and middle initial Last name Spouse's social security number

Home address (number and street), if you have a P.O. box, see instructions. Apt. no. Presidential Election Campaign
Check here if you, or your spouse if filing jointly, want \$3 to go to this fund. Checking a box below will not change your tax or refund.

City, town, or post office. If you have a foreign address, also complete spaces below. State ZIP code Foreign country name Foreign province/state/country Foreign postal code You Spouse

At any time during 2020, did you receive, sell, send, exchange, or otherwise acquire any financial interest in any virtual currency? Yes No

Standard Deduction Someone can claim: You as a dependent Your spouse as a dependent Spouse itemizes on a separate return or you were a dual-status alien

Age/Blindness You: Were born before January 2, 1956 Are blind Spouse: Was born before January 2, 1956 Is blind

Dependents (see instructions): (i) First name Last name (ii) Social security number (iii) Relationship to you (iv) Child tax credit (v) Credit for other dependents

If more than four dependents, see instructions and check here ▶

1	Wages, salaries, tips, etc. Attach Form(s) W-2	1
2a	Tax-exempt interest	2a
2b	Qualified dividends	2b
3a	IRA distributions	3a
3b	Pensions and annuities	3b
4a	Social security benefits	4a
4b	Capital gain or (loss). Attach Schedule D if required. If not required, check here	4b
5	Other income from Schedule 1, line 9	5
6	Add lines 1, 2b, 3b, 4b, 5b, 6b, 7, and 8. This is your total income	6
7	Adjustments to income:	7
a	From Schedule 1, line 22	10a
b	Charitable contributions if you take the standard deduction. See instructions	10b
c	Add lines 10a and 10b. These are your total adjustments to income	10c
8	Subtract line 10c from line 6. This is your adjusted gross income	8
9	Standard deduction or itemized deductions (from Schedule A)	9
10	Qualified business income deduction. Attach Form 8995 or Form 8995-A	10
11	Add lines 12 and 13	11
12	Taxable income. Subtract line 14 from line 11. If zero or less, enter -0-	12
13		13
14		14
15		15

For Disclosure, Privacy Act, and Paperwork Reduction Act Notices, see separate instructions. Cat. No. 1132008 Form 1040 (2020)

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16	Tax (see instructions). Check if any from Form(s): 1 <input type="checkbox"/> 8814 2 <input type="checkbox"/> 4972 3 <input type="checkbox"/>	16
17	Amount from Schedule 2, line 3	17
18	Add lines 16 and 17	18
19	Child tax credit or credit for other dependents	19
20	Amount from Schedule 3, line 7	20
21	Add lines 19 and 20	21
22	Subtract line 21 from line 18. If zero or less, enter -0-	22
23	Other taxes, including self-employment tax, from Schedule 2, line 10	23
24	Add lines 22 and 23. This is your total tax	24
25	Federal income tax withheld from:	
a	Form(s) W-2	25a
b	Form(s) 1099	25b
c	Other forms (see instructions)	25c
d	Add lines 25a through 25c	25d
26	2020 estimated tax payments and amount applied from 2019 return	26
27	Earned income credit (EIC)	27
28	Additional child tax credit. Attach Schedule 8812	28
29	American opportunity credit from Form 8863, line 8	29
30	Recovery rebate credit. See instructions	30
31	Amount from Schedule 3, line 13	31
32	Add lines 27 through 31. These are your total other payments and refundable credits	32
33	Add lines 25d, 26, and 32. These are your total payments	33
34	If line 33 is more than line 24, subtract line 24 from line 33. This is the amount you overpaid	34
35a	Amount of line 34 you want refunded to you . If Form 8888 is attached, check here <input type="checkbox"/> <input type="checkbox"/>	35a
b	Routing number	35b
c	Type: <input type="checkbox"/> Checking <input type="checkbox"/> Savings	35c
d	Account number	35d
36	Amount of line 34 you want applied to your 2021 estimated tax	36
37	Subtract line 36 from line 24. This is the amount you owe now	37
38	Note: Schedule H and Schedule SE filers, line 37 may not represent all of the taxes you owe for 2020. See Schedule 3, line 12a, and its instructions for details. Estimated tax penalty (see instructions)	38

Refund Direct deposit? See instructions

Amount You Owe For details on how to pay, see instructions.

Third Party Designee Do you want to allow another person to discuss this return with the IRS? See instructions Yes. Complete below. No

Designee's name Phone no. Personal identification number (PIN)

Your signature Date Your occupation If the IRS sent you an Identity Protection PIN, enter it here

Spouse's signature, if a joint return, both must sign. Date Spouse's occupation If the IRS sent your spouse an Identity Protection PIN, enter it here

Preparer's name Preparer's signature Date PTIN Check it: Self-employed

Firm's name Phone no. Firm's address Firm's EIN

Go to www.irs.gov/Form1040 for instructions and the latest information. Form 1040 (2020)

Required Documentation

NYS Residency

Documentation must include:

- **Applicant's name**
- **Applicant's NY State address**
- **Documented, complete 12-month history**

Required Documentation

NYS Residency Examples

(must show most recent 12 month history)

- **NYS Voter Registration Card**
- **NYS Driver License**
- **NYS Non-Driver Identification Card**
- **NYS Motor Vehicle Registration**
- **Utility Bill**

Required Documentation

Photo Identification

Government-Issued Identification Card

Examples:

- **Driver License**
- **Non-Driver Identification Card**
- **United States Passport**
- **NYS DHS Photo Benefit Card**

Legal Alien Status

- **I-94 or Green Card**

Test of Adult Basic Education

Step Three

Schedule/take/pass a TABE entrance test

- The TABE measures math and reading comprehension levels.
- Required minimum TABE scores (Level M) are:

560	Reading
520	Mathematics

Additional Required Program-Specific Documentation

Step Four

Submit additional required program-specific documentation:

- **Certificate of Health Statement** (see “forms” tab for health statement at REOC.Brockport.edu)
- **Proof of complete COVID-19 vaccination/series**
- **Two professional references** (see “forms” tab for reference sheet at REOC.Brockport.edu)
- **Social Security Card**

Upload documentation to [REOCAdmissionsDropbox](#), or bring documentation in person to 161 Chestnut Street, Rochester, 14604.

Individual Interview

Step Five

- **Attend an Individual Interview**
- **Dress professionally** (business attire recommended)

After acceptance into the program, the applicant registers for the program and receives their REOC ID, schedule, and book and supply information.

REOC Supportive Services

REOC provides supportive services for students

ATTAIN Support

Career Services

College Information

Individual Counseling

Life-skills Development

Referrals

Tutoring

Special Accommodations

Take a moment and think...

Is this the correct program for me right now?

Ask yourself...

- **Do I have the time to put into successfully applying myself to and completing this program?**
- **Can I handle the demands of a fast-paced and stressful environment?**
- **Can I handle the physical demands of this program?**
- **Can I handle the emotional demands of this program?**
- **Have I put all my commitments in order?**

Search all the REOC has to offer

REOC Programs and Services

www.REOC.brockport.edu

ATTAIN Programs

<https://reoc.brockport.edu/attain/>

SUNY for ALL

<https://www.suny.edu/sunyforall/>

College Connections

sgonzale@brockport.edu

Questions?

REOC Admissions

(585) 327-4035

REOCadmissions@brockport.edu